

THE POODLE SPECIALTY CLUB OF BRITISH COLUMBIA

CONSTITUTION AND BY-LAWS

1. The name of the Club is “THE POODLE SPECIALTY CLUB OF BRITISH COLUMBIA”.

a) Area of Operation is in the Province of British Columbia.

b) The objectives of the club shall be:

i) To establish, maintain, and promote among the members of the Club and others, an interest in the proper and ethical breeding and exhibiting of all varieties of Poodles;

ii) To encourage the exhibition of Poodles at conformation and specialty, shows, obedience trials and other performance events;

iii) To facilitate the bringing together of persons interested in advancing the breed through improvement in breeding practices and provide mentoring in the art and science of judging and showing all varieties of poodles in all disciplines;

iv) To promote and educate the public in all varieties of poodles;

v) To do all in its power to protect and advance the interest of the poodle breed and encourage sportsman like competition at Conformation shows and all other performance events in which the Poodle can participate; Such events would include, but not be limited to Conformation, Rally, Obedience, Herding, CGN, Agility and other dog related activities;

vi) To conduct sanctioned and approved events under the rules of the Canadian Kennel Club and to abide by the Canadian Kennel Club code of ethics.

vii) The Club shall be operated on a non-profit basis. Any surplus shall not be used to the benefit of any member of the club;

viii) To co-operate with other Societies, clubs and Associations having like objectives;

ix) The members of the Club shall adopt and may from time to time revise these by-laws as may be required to carry out these (aims and) objectives.

Amendments:

Amendments may be proposed by the Board or petitioned from the members. Voting shall be by mail in ballot. Proxies are not permitted.

BY-LAWS

2. Membership:

a) The Membership year is from the 1st of September to the 31st of August.

b) Membership is open to any person 18 years or older, who subscribes to the constitution, By-laws and to the objectives of the Club. Membership is open to owners and/or fanciers of pure bred Poodles.

c) Types of Memberships:

There shall be four classes of membership in the Club, namely, Regular, Associate, Family and Honorary Membership.

i) Regular Membership - has all the rights and privileges of the Club.

ii) Associate Membership - is open to any person who lives outside the Province of British Columbia. This person shall be entitled to all privileges of the Club except holding office and voting.

iii) Family Membership - is two adults residing at the same address. A Family Membership has 1 vote, but both Family Members shall have all other rights and privileges of the club.

iv) Honorary Membership – shall be those persons who shall be elected as such by a majority vote of members. They shall not be entitled to voting privileges or to hold office in the Club, but otherwise they shall enjoy all the rights and privileges of the Club and shall be exempt from any fee or assessments.

d) All members should have the best interest of the breed at heart and breeding should be based on the intention of improving the breed, using the Official CKC Breed Standard as a guideline.

e) All members shall be willing to support the Club by active participation in the Club Activities and/or with donations if called upon.

f) All applications for membership must be sponsored by a Regular member or Family member in good standing and be submitted, in writing and on the prescribed form, for approval at a general meeting. Where application is for a Family Membership, both applicants must sign. A vote will be taken by the members present. Two Thirds majority is needed to accept applicant. A membership card, a copy of the current membership list and a copy of the Club's Constitution and By-Laws will be mailed to each new member upon approval of their application and receipt of the appropriate fees.

g) Applicants whose application for membership is declined will be provided with a letter of explanation within 30 days.

h) Termination of Membership: Termination of membership may occur as a result of resignation, failure to renew, expulsion by the club, or as a result of deprivation, suspension, debarment, expulsion or termination of Canadian Kennel Club membership as imposed by the Canadian Kennel Club's Discipline Committee.

i) Voting Privileges: Anybody who is a Regular member or Family member shall be entitled to one (1) vote. At all meetings of the Club (other than at a Special General Meeting) every question shall be decided by a majority of the votes of the members present in person. Proxy votes shall not be allowed. In the case of a tied vote, the chairman of the meeting shall be entitled to a vote. Unpaid membership fees shall constitute denial of voting privileges.

j) The annual membership fees for all types of membership shall be determined from time to time by the Board of Directors. Membership Dues shall be payable at or before the Annual General Meeting in September. Members will be given 30 days after the Annual General Meeting to submit their unpaid membership fees. After which time any member in default shall automatically cease to be a member of the Club, but any such person, may on payment of all unpaid fees, be reinstated by a majority vote of the Board of Directors. No member may vote whose dues are not paid for the current year.

k) Any member who resigns, withdraws or is expelled from the Club shall forthwith forfeit all right, claim and interest arising from or associated with membership of the Club.

3. Meetings:

a) Annual General Meetings: The Annual General Meeting (AGM) of the Club shall be held between the 1st and 30th day of September in each year at a place within the Lower Mainland of the Province of British Columbia and on a day to be fixed by the Board of Directors, and fourteen (14) days notice of such meeting shall be sent to all members by post or e-mail. The meeting can be held electronically at the discretion of the Executive.

b) Special General Meetings: The Secretary shall call a Special General Meeting of the Club at any time, either upon receiving instruction from the Board of Directors or upon receiving a requisition signed by not less than six (6) members of the Club. Twenty-one (21) days notice of such meeting shall be given to all members. This notice shall state the objective of the meeting. The majority necessary for the passing of an extraordinary resolution shall be a majority of not less than 66% of attending voting members. The meeting can be held in person or electronically at the discretion of the Executive.

c) Board Meetings: Board Meetings may be called by any member of the Board of Directors. Notification will be given to the secretary who will advise the other members of the Board the reason the meeting is being called and by whom. This meeting can be held in person or electronically.

d) General Meetings: The Secretary shall call a General Meeting of the Club at such times and places as may be determined from time to time by the Board of Directors, provided that there shall be a general meeting of the Club four (4) or more times per year. Meetings can be held electronically at the discretion of the Executive.

i) Quorum: A Quorum at any meeting shall consist of Four (4) members, having voting rights and of which two (2) must be from the Executive Committee.

ii) At meetings of the Club, the order of business, so far as the character and nature of the meeting may permit, shall be as follows:

Roll Call

Minutes of the last meeting

Report of President

Report of Secretary

Report of Treasurer

Reports of Committees

Election of Officers and Board (at Annual General Meeting (AGM))

Reading of names of new members

Unfinished (old) Business

New Business

Adjournment

4. Board of Directors:

a) The Board of Directors shall be made up of officers of the Club (President, Vice-President, Secretary and Treasurer or combined Secretary/ Treasurer plus Regional Directors).

b) The Executive Committee will consist of the club executive (President, Vice President, Secretary, Treasurer and Directors). The executive committee shall be given the power to run the daily

business of the club between Regular meetings. Any changes of the club policy or procedures must be decided by the membership at a regular meeting. The executive shall be accountable to the membership for its decisions.

c) Duties and Responsibilities of Officers of the Club:

i) The President shall preside at all meetings of the Club and meetings of the Directors and shall have the powers and duties pertaining to this office.

ii) The Vice-President shall in the absence or disability of the President, possess all the powers and perform all duties of the President.

iii) The Secretary shall keep the records of all meetings of the Club as well as attend to all correspondence or delegate the same. Assistants to the secretary may be appointed as required.

iv) The Treasurer shall keep the accounts of the Club in books suitable for this purpose; collect all dues and revenue; and deposit all Club monies in a separate and independent bank account in the name of the Club at a Chartered Bank or Credit Union.

d) Filling of Vacancies:

i) Should a vacancy occur on the Board, the Board may appoint a member of the Club to fill the vacancy.

ii) Absence from Meetings. Should any member of the Board of Directors be absent from three (3) or more consecutive meetings without excusal, he/she shall cease to hold office and his/her place shall be filled according to By-Law 4 d i. The person will be so notified in writing by the Secretary.

e) Term of Office for Officers and Directors:

i) The term of office for all Officers and Directors of the Club shall be for two (2) years.

ii) Officers and Directors of the club must be members in good standing at the time of his/her election and throughout their term of office.

f) The Officers and Directors must be resident of the Province of British Columbia, and it is preferred that the Executive positions be held by members able to attend regular meetings. Directors must reside in the area which they represent.

g) All Officers and Directors of the Club must be members in good standing of the Canadian Kennel Club.

h) No member of the Board of Directors shall receive any remuneration from the Club for services rendered as a member of the Board of Directors. The Directors of the Club may administer the affairs of the Club in all things with the exception of the expenditure of Money. Any expense over \$300.00 must be sanctioned by the voting membership.

5. Finances:

a) All cheques will be signed by two (2) members of the executive.

b) Any expense over \$300.00 must be sanctioned by the voting membership.

6. Club Year, Voting, Nominations, Elections:

a) Club Year:

The fiscal year of the club shall be from September 01 to August 31.

b) Voting Requirements:

Anybody who is a Regular member or Family member shall be entitled to one (1) vote. Proxy votes shall not be allowed. Unpaid membership fees shall constitute denial of voting privileges.

c) Conduct of elections:

Elections will be held and all eligible members present will have a vote.

d) Nomination process:

The Club shall have a nomination committee consisting of 2 (two) members, one from the Executive and one designated, non-executive voting member, who will present a slate of candidates to the members in writing not less than 14 days prior to the Annual General Meeting. Nominations may arise from the floor of the AGM.

7. Committees:

a) The members of any meeting of the Poodle Club may appoint from the membership, special committees, and in all such cases shall name the presiding officer. The duties of any such committee shall be as delegated. The actions of any such committee shall be subject to the approval of the members at any meeting of the club.

b) Termination of committees:

The membership may terminate any special committee upon determination for which the committee was formed has been fulfilled.

8. Discipline:

a) Causes of suspension or termination of membership.

Any member of the club, who is suspended, debarred, deprived, expelled or whose membership has been terminated by the CKC's Discipline committee shall be suspended from the privileges of the Club for a like period.

b) Filing of complaints against members and complaint process.

Appointment of committees

If the conduct of any member shall, in the opinion of the membership, be injurious or likely to be injurious to the character or interest of the Club, any member may file a complaint.

c) Hearing of complaints

Notice shall be sent to the accused member, giving the particulars of the complaint and advising the member of the time, place and hour of a meeting so that the accused member may offer an explanation.

d) Procedure for expulsion of member

A resolution to expel the member must be passed by a two-thirds (2/3) majority of members present. The Member may within two (2) calendar months appeal the decision and be subject to such conditions as the Club may impose.

9. Amendments:

Voting requirement for amendments to constitution and by-laws.

i) Amendments may be proposed by the Board or petitioned from the members

Process for proposing amendments to constitution and by-laws.

i) Proposed amendments and the rationale supporting same shall be in writing and must be received by the Executive before June 1.

ii) The Executive shall submit the proposed amendments to the Secretary for distribution to the membership. This distribution will be done by July 1 and contain appropriate voting ballots. The proposed amendments will have sufficient information to enable members to make an informed decision.

iii) The ballots must be received by the Secretary by September 1.

iv) The ballots will be opened and counted at the AGM. A two-third affirmative vote of the votes received is needed to pass an amendment.

10. Dissolution:

a) Procedure to be followed for dissolution.

The Club may be dissolved at anytime by providing the CKC, written documentation signed by at least two-thirds (2/3) of the members who are in favour of this decision. Proxy votes are not permitted.

b) Disposal of Club assets upon dissolution.

In the event of dissolution of the Club, other than for purposes of reorganization, whether voluntary or involuntary or by operation of law; none of the property of the Club, or its proceeds thereof, or any assets of the Club shall be distributed to any members of the Club. After payments of the debts of the Club, its property and assets shall be given to a charitable organization for the benefit of dogs as selected by the Club Executive.

11. The rules contained in the current edition of the Roberts Rules of Order shall govern The Poodle Specialty Club of British Columbia in all cases to which they are applicable and in which they are not inconsistent with the Constitution.